



Natural Resources Conservation Service 4407 Bland Road, Suite 117 Raleigh, NC 27609

January 29, 2010

**Technical Guide Notice Number 10-02**

The first two numbers on the technical guide notice represent the fiscal year (2010). The last two numbers represent the notice number for the year.

*Important:* Please “**Reload Domain Data**”, which is located under “File” on the main toolbar in Customer Service Toolkit, on all computers. Reloading Domain data will insure the Toolkit user has updated practices and narratives from Conservation Practice Standards.

Per North Carolina supplement to the General Manual 120, Part 403 only FOTG Sections I and IV are required to be maintained in hardcopy format. Technical References are no longer required to be maintained in hard copy, however if they are maintained then references may be kept in file drawers. If additional directives are printed and maintained for office use, these files must be updated with the latest releases, versions, and supplements. Obtain copies for printing from NRCS FOTG website.

**Please take the following action in the hard copies of the Field Office Technical Guide:**

<b>Section I</b>	
<b>File in Section I behind the Reference List tab behind the NC Technical References tab. Discard old versions.</b>	
	<ul style="list-style-type: none"> <li>▪ Conservation Planning Technical References</li> <li>▪ Engineering Technical References</li> </ul>
<b>File in Section I behind the Reference List tab behind Irrigation and Drainage Guides tab. Discard old versions.</b>	
	<ul style="list-style-type: none"> <li>▪ NC Irrigation Guide, September 2009 (11 Sections) <i>Note: A single PDF of the Irrigation Guide can be found at NRCS NC Share Points/Engineering/Documents/General Engineering or <a href="https://nrsc.sc.egov.usda.gov/east/nc/engr/General%20Engineering/Forms/AllItems.aspx">https://nrsc.sc.egov.usda.gov/east/nc/engr/General%20Engineering/Forms/AllItems.aspx</a></i></li> </ul>
<b>File in Technical Notes Three-Ring Binder under Conservation Planning header. Discard old version.</b>	
	<ul style="list-style-type: none"> <li>▪ Conservation Planning: A Checklist of Requirements in North Carolina</li> </ul>
<b>Section II</b>	
<b>File in behind the Cultural Resources Information tab behind Undertakings List. Discard old version.</b>	
	<ul style="list-style-type: none"> <li>▪ Group 1, 2, and 3 Undertakings List (rev. February 2010)</li> </ul>
<b>Section III</b>	
<b>File the following in the new Conservation Activity Plans Technical Criteria folder.</b>	
	<ul style="list-style-type: none"> <li>▪ Conservation Plan Supporting Integrated Pest Management Checklist</li> <li>▪ Conservation Plan Supporting Organic Transition Checklist</li> </ul>
<b>Section IV</b>	
<b>Print the following from FOTG; file at the front of Section IV. Discard old version.</b>	
	<ul style="list-style-type: none"> <li>▪ Conservation Practice Index - Standards and Specifications (rev. February 2010)</li> </ul>
<b>Print the following new standard from FOTG and file alphabetically.</b>	
	<ul style="list-style-type: none"> <li>▪ Seasonal High Tunnel System for Crops (798)</li> </ul>



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**Section IV continued**

**Note the following new Statement of Work addition to Section IV in FOTG.**

- Seasonal High Tunnel System for Crops - 798 Statement of Work

**Note the following new or revised Job Sheet additions to Section IV in FOTG. Dates on the job sheets reflect the dates they were created.**

- Animal Trails and Walkways (575) *New*
- Critical Area Planting (342) *Revised*
- Residue Management, No-Till/Strip Till/ Direct Seed (329) *Revised*
- Restoration and Management of Declining Habitats (643) *New*
- Seasonal High Tunnel System for Crops (798) *New*
- Tree/Shrub Establishment (612) *Revised*
- Tree/Shrub Site Preparation (490) *Revised*
- Wetland Restoration (657) *New*

**Note the following removed Job Sheets to Section IV in FOTG.**

- Prescribed Grazing Checklist (528)

A handwritten signature in black ink that reads "Matthew R. Flint".

Matthew R. Flint  
Assistant State Conservationist – Technology