



Natural Resources Conservation Service 4407 Bland Road, Suite 117 Raleigh, NC 27609

September 8, 2010

Technical Guide Notice Number 10-04

The first two numbers on the technical guide notice represent the fiscal year (2010). The last two numbers represent the notice number for the year.

Important: Please “**Reload Domain Data**”, which is located under “File” on the main toolbar in Customer Service Toolkit, on all computers. Reloading Domain data will insure the Toolkit user has updated practices and narratives from Conservation Practice Standards.

Per North Carolina supplement to the General Manual 120, Part 403 only FOTG Sections I and IV are required to be maintained in hardcopy format. Technical References are no longer required to be maintained in hard copy, however if they are maintained then references may be kept in file drawers. If additional directives are printed and maintained for office use, these files must be updated with the latest releases, versions, and supplements. Obtain copies for printing from NRCS FOTG website.

Please take the following action in the hard copies of the Field Office Technical Guide:

Section I

File in Section I behind the Reference List tab behind the NC Technical References tab. Discard old versions.

- Engineering Technical References

Section II

File behind the Cultural Resources Information tab behind Undertakings List. Discard old version.

- Group 1, 2, and 3 Undertakings List (rev. September 2010)

Section IV

Print the following from FOTG; file at the front of Section IV. Discard old version.

- Conservation Practice Index - Standards and Specifications (rev. September 2010)
Please note: Several conservation practice lifespans have been revised to mirror lifespans in the National Conservation Practice System database.

Print the following updated standards from FOTG and file alphabetically.

- Brush Management (314)
- Conservation Crop Rotation (328)

Print the following new standards from FOTG and file alphabetically.

- Herbaceous Weed Control (315)

Note the following new and revised Job Sheet additions to Section IV in FOTG. Dates on the job sheets reflect the dates they were created.

- Brush Management (314) *Revised*
- Forest Stand Improvement (666) *Revised*
- Herbaceous Weed Control (315) *New*
- Tree/Shrub Establishment (612) *Revised*

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