



January 19, 2012

Technical Guide Notice Number 12-03

The first two numbers on the technical guide notice represent the fiscal year (2012). The last two numbers represent the notice number for the year.

Important: Please “**Reload Domain Data**”, which is located under “File” on the main toolbar in Customer Service Toolkit, on all computers. Reloading Domain data will insure the Toolkit user has updated practices and narratives from Conservation Practice Standards.

Per North Carolina supplement to the General Manual 120, Part 403 only FOTG Sections I and IV are required to be maintained in hardcopy format. Technical References are no longer required to be maintained in hard copy, however if they are maintained then references may be kept in file drawers. If additional directives are printed and maintained for office use, these files must be updated with the latest releases, versions, and supplements. Obtain copies for printing from NRCS eFOTG website.

Please take the following action in the hard copies of the Field Office Technical Guide:

Section I

Print the following updated NC Technical References, located under the Reference List folder in the eFOTG. File in Section I behind the Reference List tab. Discard old versions.

- Biology Technical References list (*Revised January 2012*)
- Plant Materials Technical References list (*Revised January 2012*)

Section II

Note in Section II behind the Cultural Resources Information tab in eFOTG.

- Undertakings List (*Revised January 2012*)

Section III

Note the following in the Conservation Activity Plans Technical Criteria folder in eFOTG.

- CNMP Criteria (102) *Updated*
- Nutrient Management Plan Criteria (104) *Updated*
- Forest Management Plan Criteria (106) *Updated*
- Forest Management Plan (106) Template *NEW*
- Forest Management Plan (106) Template – Guide *NEW*
- Grazing Management Plan (110)
- Integrated Pest Management Plan (114) *Updated*
- Integrated Pest Management Plan (114) Template *NEW*
- Irrigation Water Management Plan Criteria (118)
- Agriculture Energy Management Plan, Headquarters Criteria (122) *Updated*
- Agriculture Energy Management Plan, Headquarters Criteria (122) Checklist *NEW*
- Agriculture Energy Management Plan, Landscape Criteria (124) *NEW*
- Agriculture Energy Management Plan, Landscape Criteria (124) Template *NEW*
- Drainage Water Management Plan Criteria (130)
- Conservation Plan Supporting Organic Transition Plan (138) *Updated*
- Conservation Plan Supporting Organic Transition Plan (138) Cropland Template *NEW*
- Conservation Plan Supporting Organic Transition Plan (138) Grazing Template *NEW*
- Spill Prevention, Control and Countermeasure (SPCC) (150)
- Integrated Pest Management-Herbicide Resistance Weed Plan (154) *Updated*
- Integrated Pest Management-Herbicide Resistance Weed Plan (154) Template *NEW*

Section IV

Print the following from eFOTG; file at the front of Section IV. Discard old version.

- Conservation Practice Index - Standards and Specifications (*rev. January 2012*)

Print the following updated standards from eFOTG and file alphabetically. Discard old version.

- Alley Cropping (311)
- Conservation Cover (327)
- Critical Area Planting (342)
- Firebreak (394)
- Forest Stand Improvement (666)
- Mulching (484)
- Silvopasture Establishment (381)
- Tree/Shrub Establishment (612)
- Windbreak/Shelterbelt Establishment (380)
- Woody Residue Treatment (384) *Formerly "Forest Slash Treatment"*

Note the following revised Job Sheets in Section IV in eFOTG.

- Alley Cropping (311) *Revised*
- Conservation Cover (327) *Revised*
- Firebreak (394) *Revised*
- Forest Stand Improvement (666) *Revised*
- Tree/Shrub Establishment (612) *Revised*
- Windbreak/Shelterbelt Establishment (380) *Revised*
- Woody Residue Treatment (384) *Revised*

Note the following new Job Sheet additions to Section IV in eFOTG.

- Silvopasture Establishment (381) *New*

Section V

Note the following revised additions to Section V in eFOTG.

- NC Conservation Practice Physical Effects (*All matrixes updated January 2012*)



Matthew R. Flint
Assistant State Conservationist – Technology