



Natural Resources Conservation Service 4407 Bland Road, Suite 117 Raleigh, NC 27609

August 13, 2009

Technical Guide Notice Number 09-03

The first two numbers on the technical guide notice represent the fiscal year (2009). The last two numbers represent the notice number for the year.

Important: Please "Reload Domain Data", which is located under "File" on the main toolbar in Customer Service Toolkit, on all computers. Reloading Domain data will insure the Toolkit user has updated practices and narratives from Conservation Practice Standards.

Per North Carolina supplement to the General Manual 120, Part 403 only FOTG Sections I and IV are required to be maintained in hardcopy format. Technical References are no longer required to be maintained in hard copy, however if they are maintained then references may be kept in file drawers. If additional directives are printed and maintained for office use, these files must be updated with the latest releases, versions, and supplements. Obtain copies for printing from NRCS FOTG website.

Please take the following action in the hard copies of the Field Office Technical Guide:

Section I

Remove and discard Table of Contents General Resource References dated May 2003 from hardcopy of FOTG located behind the General Resources References tab.

Remove and discard Conservation Plants Technical Reference List dated June 2002 located behind the Reference List tab behind the NC Technical References tab.

File in Section I behind the Reference List tab behind the NC Technical References tab. Discard old version.

- Books Technical References
- Conservation Planning Technical References
- Economics Technical References
- Forestry Technical References
- Plant Materials Technical References
- Watersheds Technical References

File in Section I behind the Maps tab. Discard old version.

- Maps Index

Print the following NC Forest, April 2009, located under the Map folder, under the NC Forest folder, April 2009. Discard Major Forest Types NC 1955 located in FOTG Hardcopy.

- NC Forest, April 2009

File in Technical Notes Three-Ring Binder under Conservation Planning header. Discard old version.

- Conservation Planning: A Checklist of Requirements in North Carolina

Section II

File in Section II behind the Cultural Resources Information tab behind Undertakings List. Discard old version.

- Group 1, 2 and 3 Undertakings Lists (rev. August 2009)



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Section III

File the following in the Resource Management Systems section behind the appropriate crop tab. Discard the old version.

- Crop - RMS: Crop - Planning Resource Management Systems

File the following in the Resource Management Systems section behind the appropriate forest tab. Discard the old version.

- Forest - RMS: Forest - Planning Resource Management Systems

File the following in the Resource Management Systems section behind the appropriate pasture tab. Discard the old version.

- Pasture - RMS: Pasture- Planning Resource Management Systems

Section IV

Print the following from FOTG; file at the front of Section IV. Discard old version.

- Conservation Practice Index - Standards and Specifications (rev. August 2009)

Print the following new standard from FOTG and file alphabetically.

- Road/Trail/Landing Closure and Treatment (654)

Note the following revised Statement of Work addition to Section IV in FOTG.

- Prescribed Burning - 338 Statement of Work

Note the following revised Job Sheet additions to Section IV in FOTG. Dates on the job sheets reflect the dates they were created.

- Access Control (472) *Revised*
- Channel Bank Vegetation (322) *Revised*
- Contour Buffer Strips (332) *Revised*
- Cover Crop (340) *Revised*
- Critical Area Planting (342) *Revised*
- Cross Wind Trap Strips (589C) *Revised*
- Early Successional Habitat Development/Management (647) *Revised*
- Forest Trails and Landings (655) *Revised*
- Grassed Waterway (412) *Revised*
- Herbaceous Wind Barriers (603) *Revised*
- Riparian Forest Buffer (391) *Revised*
- Stripcropping (585) *Revised*
- Tree/Shrub Pruning (660) *Revised*
- Upland Wildlife Habitat Management (645) *Revised*
- Vegetative Barrier (601) *Revised*

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