



February 20, 2009

Technical Guide Notice Number 09-01

The first two numbers on the technical guide notice represent the fiscal year (2009). The last two numbers represent the notice number for the year.

Important: Please “Reload Domain Data”, which is located under “File” on the main toolbar in Customer Service Toolkit, on all computers. Reloading Domain data will insure the Toolkit user has updated practices and narratives from Conservation Practice Standards.

Per North Carolina supplement to the General Manual 120, Part 403 only FOTG Sections I and IV are required to be maintained in hardcopy format. If additional directives are printed and maintained for office use, these files must be updated with the latest releases, versions, and supplements.

Please take the following action in the hard copies of the Field Office Technical Guide:

Section I

File in Section I behind the Cost Data tab. Discard Costs and Economic Sources dated June 2002.

- Cost Lists for Contracting (February 2009)

File in Section I behind the Reference List tab behind the NC Technical References tab behind Plant Materials.

- Maryland Plant Materials Technical Note No. 3 Selection and Use of Native Warm-Season Grass Varieties for the Mid-Atlantic Region (December 2008)

Section II

File in Section II behind the Cultural Resources Information tab behind CR Review Form and Undertakings List. Discard old version.

- Group 1, 2 and 3 Undertakings Lists (rev. February 2009)
- Cultural Resources Review Form (rev. February 2009)

Section III

File the following in the Resource Management Systems section behind the appropriate forest tab. Discard old version dated February 2002.

- Forest - RMS: Forest - Planning Resource Management Systems

File the following in the Resource Management Systems section behind the appropriate pasture tab. Discard old version dated September 2006 or older.

- Pasture - RMS: Pastureland - Planning Resource Management Systems

Section IV

Print the following from eFOTG; file at the front of Section IV. Discard old version.

- Conservation Practice Index - Standards and Specifications (rev. February 2009)

Print the following updated standards from eFOTG and file alphabetically. Discard old version (including all supplements, if applicable).

- Access Control (472) *New name. Replaces practice Use Exclusion (472)*
- Agrichemical Handling Facility (309) *Pen & Ink Change. Replaces Agrochemical Mixing Facility (702)*
- Alley Cropping (311)
- Channel Bank Vegetation (322)
- Constructed Wetland (656)
- Contour Farming (330)
- Field Border (386)
- Filter Strip (393)



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Section IV continued

Print the following updated standards from eFOTG and file alphabetically. Discard old version.

- Fishpond Management (399)
- Hillside Ditch (423)
- Nutrient Management (590)
- Pasture and Hay Planting (512)
- Prescribed Grazing (528)
- Stream Habitat Improvement and Management (395)
- Underground Outlet (620)
- Waste Storage Facility (313)
- Waste Treatment Lagoon (359)
- Waste Utilization (633)
- Water and Sediment Control Basin (638)

Discard the following standard.

- Floodproofing (714)

Print the following updated Notekeeping from FOTG and file with the appropriate standard. Discard old version.

- Waste Treatment Lagoon (359)

Note the following new or edited Job Sheet additions to Section IV in FOTG.

- *Access Control (472) Revised Use Exclusion Job Sheet*
- *Channel Bank Vegetation (322) New*
- *Contour Buffer Strips (332) New*
- *Cross Wind Trap Strips (589C) New*
- *Filter Strip (393) Updated. Also included in the folder is June 2007 Agronomy Tech Note 2: Using RUSLE2 for the Design and Predicted Effectiveness of Vegetative Filter Strips (VFS) for Sediment and Filter Strip Life Span Design Excel Spreadsheet*
- *Forage Harvest Management (511) New*
- *Hedgerow Planting (422) New*
- *Herbaceous Wind Barrier (603) New*
- *Nutrient Management-Inorganic Sources (590) Updated*
- *Nutrient Management/Waste Utilization (590/633) Updated*
- *Pest Management (595) Updated*
- *Prescribed Grazing Checklist (528) Updated Checklist dated 11/08*
- *Shallow Water Management for Wildlife (646) New*

Note the following removals from Section IV in FOTG. Hardcopy removals may be discarded/archived from Section IV. All removals and obsolete standards are archived and may be retrieved through my.nrcs.gov from the FOTG.

- Nutrient Management 2008 EQIP Practice Guidelines
- Pest Management 2007 EQIP Practice Guidelines
- Pest Management 2008 EQIP Practice Guidelines
- Prescribed Grazing 2008 EQIP Practice Guidelines

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