

STATEMENT OF WORK**Cultural Resources Archival Research****Issued September 22, 2004****Contact: NRCS State Cultural Resources Specialist at 701-530-2097**

Technical Service Providers must follow State Historical Society of North Dakota (SHSND) guidance on cultural resource survey standards and have the required North Dakota permit.

The deliverables listed below apply to this individual cultural resources compliance activity. For other planned cultural resources compliance deliverables refer to those specific Statements of Work.

NOTE: NRCS retains responsibility for all decision-making and consultation required of Federal agencies related to compliance with several resources protection laws, including but not limited to the National Historic Preservation Act (NHPA), the Endangered Species Act (ESA), and the National Environmental Policy Act (NEPA). Technical Service Providers are expected to gather information to enable NRCS' compliance with the NHPA and must meet the Secretary of Interior's professional qualification standards as specified in Section 112(a)(1)(A) of the Act and in the implementing regulations for section 106 of the NHPA at 800.2(a)(1) and 800.2(a)(3). Such TSPs shall be used in accordance with 800.2(a)(3) ("Use of Contractors"). Technical Service Providers shall work with the program participants to ensure that all approvals, authorities, rights, permits, and easements necessary for conduct of this cultural resources activity have been obtained prior to implementation of the work.

CULTURAL RESOURCES ARCHIVAL RESEARCH

References

- Archaeology and Historic Preservation: Secretary of Interior's Standards and Guidelines
- National Historic Preservation Act, Section 106
- 36 CFR 800; Protection of Historic Properties
- NRCS National Cultural Resources Procedures Handbook
- NRCS General Manual 420 Part 401
- National Environmental Compliance Handbook

Professional Qualification Standards

The principal investigator and anyone functioning as lead field investigator must meet the minimum professional qualifications listed in the "Archaeology and Historic Preservation: Secretary of Interior's Standards and Guidelines" for the type of services needed:

History
Archeology
Architectural History
Architecture
Historic Architecture

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Archival Research

Archival research or background research is undertaken prior to any field survey. The archival research is often carried out as part of an investigation survey but may be undertaken as a stand alone survey to develop the necessary data to decide if an investigation survey is warranted. Possible sources should include, but are not limited to, historical maps, atlases, tax records, photographs, ethnographies, the state preservation plan, SHPO/state archaeologist or other state kept site files, National Register of Historic Places, folk life documentation, oral histories, previous studies, local informants, local historical/archaeological societies.

Deliverables

Report

Archival Research reports if carried out as a stand-alone survey shall contain enough information for NRCS to make an informed decision and/or finding and an outside party can understand the basis for that decision or finding. This report shall contain at minimum the following information which should include any appropriate pictures, maps and drawings:

1. Historic context (e.g. types of sites likely to be found), includes information gathered from any archival and other background research conducted
2. Area researched or surveyed (i.e., project APE)
3. Methods used (which research sources were used; e.g. SHPO site files)
4. Results
 - a. Outcome of research
 - i. Any known cultural resources present
 - ii. Likelihood of unknown cultural resources within the APE
 - b. Recommendations for additional archival research or actions