

## Building Envelope Improvement (672) Implementation Plan and Record

Name \_\_\_\_\_ County \_\_\_\_\_ Planned By \_\_\_\_\_ Date \_\_\_\_\_

Audit Completed By \_\_\_\_\_ TSP    non-TSP    Checked By \_\_\_\_\_ Date \_\_\_\_\_

Date of Audit \_\_\_\_\_ Approved By \_\_\_\_\_ Date \_\_\_\_\_

<i>Implementation Plan</i>				<i>Completion Record</i>		
Item No.	Description of Components to Install or Replace Based on Energy Audit <i>Attach detailed specifications as applicable</i>	Planned Number to Install or Replace	Estimated Annual Energy Saved	Actual Number Installed or Replaced	Date Completed Installation or Replacement	Comments - Describe Evidence of Installation or Replacement <i>Attach copies of supporting evidence</i>
1						
2						
3						
4						
5						
6						

*A copy of the Energy Audit for this site will be retained by NRCS as supporting documentation for the Energy Improvements. See Sheet 2 for additional plan attachments and requirements.*

**Engineering Job Class** \_\_\_\_\_

NRCS Acceptance:  
Completed practice meets NRCS standards and specifications.

\_\_\_\_\_  
*NRCS Representative Signature*

\_\_\_\_\_  
*Date*

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### Plan Attachments

- Plan view showing location of energy saving components.
  - Detail drawings for installation of insulation, vapor barriers, energy screens, glazings, covers, sealants, etc.
  - Specification sheets or shop drawings for the following (list items such as sealants, insulation material (include U-value) vapor barrier material, glazing material, energy screen material, etc.):
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### General Installation Notes

- All work shall be performed in conformance with applicable codes and manufacturer or supplier requirements.
- Where site excavation is needed, call 1-800-272-1000 at least three days prior to excavation.

### Evidence of Proper Installation

- Code Official approval of installed items (attach copy).
- If Code Official approval is not required, obtain a signature on the statement below. For items installed by a certified professional, obtain the installer's signature. For items installed by the landowner, obtain the landowner's signature.

To the best of my knowledge, installation of the energy saving items has been in conformance with applicable codes and manufacturer or supplier requirements.

\_\_\_\_\_  
Landowner or Installer Signature

\_\_\_\_\_  
Date

### Operation and Maintenance Requirements

- Replacement or retrofit systems and related components or devices shall be operated and maintained in accordance with the manufacturer's recommendations.
- Inspect building envelope materials for soundness and proper functioning. Repair leaks and damaged material. Minimum system life estimated at 10 years. Maintain records documenting energy savings and maintenance performed for 3 years.