

## STATEMENT OF WORK

### Waste Recycling (633)

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

#### DESIGN

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##### Deliverables:

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client
  - c. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Results of applicable sampling, analyses and tests provided by the client
    - ii. Planned waste utilization
    - iii. Additional requirements applicable to manure or organic materials, non-point source pollution, soil condition, and air quality
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to implement the practice and obtain necessary permits.
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
5. Design modifications during implementation as required.
6. Documentation needed for the practice depends on the specific conditions at the site where it will be installed. However in New Mexico, the minimum required documentation is: Acres treated, rate of application, time of application, estimate of nutrients applied.
7. The local SWCD can help identify local permits and regulatory requirements. (Refer to Item 1.b above)

#### INSTALLATION

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##### Deliverables:

1. Pre-application conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Application guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
7. Certification that the application process and materials meets design and permit requirements.
8. Information required by Design Deliverable Item 6, as a minimum, must be collected. This is especially true for work that cannot be observed once installation is complete.

#### CHECK OUT

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##### Deliverables:

1. Records of application
  - a. Extent and location of practice units applied
  - b. Actual materials used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits
3. Progress reporting
4. As minimum, all Design Deliverable Item 6 requirements shall be measured, photographed, or documented to show that the installed practice meets the standard, specification, and design requirements.

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**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Waste Recycling, 633
- NRCS National Planning Procedures Handbook (NPPH), CNMP Technical Guidance Document
- NRCS Agricultural Waste Management Field Handbook, Chapter 4 – Agricultural Waste Characteristics
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook