



Natural Resources Conservation Service  
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January 24, 2011

**CULTURAL RESOURCES TECHNICAL NOTE NO. NM-12**

**SUBJECT:** ECS – Completing ARMS Record Search Request Form

**Purpose:** To distribute information to the field.

**Effective Date:** Effective when received.

During the past few months, the Archaeological Records Management Section (ARMS) has up-graded their computer system. With this up-grade, changes will be taking place on how NRCS requests and transmits data to and from ARMS and SHPO. The first of these changes will be a standardized form to request record searches by the Field Offices to ARMS. This form will contain the same information that was always required but is now on a separate form to be attached to the E-mail that is sent to ARMS. These E-mails that are sent to Armsnrncs shall contain the field office and project names in the subject header. Example: “Aztec FO, Smith pipeline”.

A handwritten signature in black ink, appearing to read "George Chavez", with a long horizontal line extending to the right.

GEORGE CHAVEZ  
State Resource Conservationist

Attachment

