

**STATEMENT OF WORK**  
**Forest Trails and Landings (655)**  
**New York State**

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

Items marked with an asterisk (\*) will be delivered to the Designated Conservationist.

## DESIGN

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### Deliverables:

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan
  - b. List of required permits to be obtained by the client
  - c. Compliance with NRCS national and state utility safety policy (NEM part 503-Safety, Section 503.00 through 503.22)
  - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Determination of appropriate site coverage, trail and landing dimensions, gradient, timing of use, and water drainage to allow safe ingress and egress for intended purpose(s)
    - ii. Designating appropriate setbacks from wetlands, water bodies and streams and other environmentally sensitive areas
    - iii. Mitigation measures to reduce wildfire and pest hazards, control erosion, runoff, soil compaction and soil displacement to acceptable levels
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. **\*Documentation of needed operation and maintenance**
4. **\*In cases where the practice location has changed, a statement to NRCS notifying the agency of the change in location as well as a map showing the new practice location. The statement will include the landowner's name, program name, contract number and practice name.**
5. **\*Signed *Warranty of Technical Services Provided* form indicating compliance with practice standard criteria and applicable laws and regulations**
6. Design modifications during installation as required.

## INSTALLATION

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### Deliverables

1. Delay of installation until TSP receives written verification from NRCS that all NEPA requirements have been satisfied for this practice.
2. Pre-application conference with client
3. Verification that client has obtained required permits
4. Staking and layout according to plans and specifications including applicable layout notes
5. Application guidance as needed
6. Facilitate and implement required design modifications with client and original designer
7. **\*Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.**
8. **\*Signed *Warranty of Technical Services Provided* form indicating compliance with practice standard criteria and applicable laws and regulations**

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**CHECK OUT**

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**Deliverables**

1. **\*Records of application;**
  - a. **Extent of practice units applied**
  - b. **Actual mitigation measures used and applied**
2. **\*Signed *Warranty of Technical Services Provided* form indicating compliance with practice standard criteria and applicable laws and regulations**
3. Progress reporting

**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Forest Trails and Landings, 655
- National Engineering Manual, Utility Safety Policy
- NRCS National Forestry Handbook (NFH), Part 636.4
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook