

**STATEMENT OF WORK**  
**Air Filtration and Scrubbing (371)**  
**Ohio Template**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

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**PLANNING and DESIGN**

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**Deliverables:**

1. A professional engineer licensed in the state of Ohio is to provide NRCS a preliminary report including the following information (as a minimum) prior to development of final engineering plans
  - a. Existing concentrations of targeted emission(s)
  - b. Planned emission reduction
  - c. Listing of all equipment and modifications to existing facilities necessary for the emission reduction system to function and for building ventilation needs to be met
  - d. Cost estimate for complete installation
  - e. Estimate of annual operation and maintenance cost
  - f. Consultation with applicable state agencies when the facility requires a state operating permit or registration
2. Design documents prepared by a professional engineer licensed in Ohio that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan and preliminary report.
  - b. List of required permits to be obtained by the client and regulations to be met
  - c. List of facilitating practices
  - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Targeted emissions and source
    - ii. Required emission reduction
    - iii. Reduction calculations, analysis, etc.
3. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
4. Operation and maintenance plan
5. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
6. Design modifications during installation as required
7. Approval from state agencies as required

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**INSTALLATION**

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**Deliverables**

1. Pre-installation conference with client
2. Verification that client has obtained required permits
3. Installation guidance as needed
4. Facilitate and implement required design modifications with client and original designer
5. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
6. Certification that the installation process and materials meets design and permit requirements

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**CHECK OUT**

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**Deliverables**

1. Records of application
  - a. Extent of practice units applied
  - b. Actual materials used
2. Certification that the application meets NRCS standards and specifications, functions as designed, and is in compliance with permits. Include written approval from state agencies as applicable.
3. Progress reporting

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**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard Air Filtration and Scrubbing - 371
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook