

STATEMENT OF WORK
Conservation Planning
Ohio

PLANNING

Deliverables:

1. Identify Problems and Opportunities
 - a. Identification and documentation of resource problems, opportunities, and concerns in the case file assistance notes
 - b. Record of Communications with the client
2. Determine Objectives
 - a. A list of the client's objectives recorded in the case file
3. Inventory Resources
 - a. Detailed resource inventories of the conservation management units, as well as related off-site information
 - b. Information on human considerations
 - c. Identification of other ecological concerns, such as threatened and endangered species
 - d. Identification of cultural resources
 - e. Land units, locations, determinations, and client/land relationships described
 - f. Identification of infrastructure physical features such as roads, houses, fences, power lines and other utilities
 - g. Identification of how the client manages resources, including kinds, amounts, and timing of management activities
 - h. Document resource concerns using assessment tools as referenced in eFOTG, section III
 - i. Benchmark data for the planning area
 - j. Assistance notes for technical services provided to the client
4. Analyze Resource Data
 - a. A complete analysis of all resources inventoried
 - b. Clear statements of the benchmark condition of the conservation management units as well as related off-site information
 - c. Environmental evaluation data
 - d. Cultural resources identification and evaluation data
 - e. Other program and legal evaluations data
 - f. Identification of the causes or conditions that resulted in the resource problems
 - g. A complete definition of problems, opportunities, and concerns (planning step 1 is completed to the extent that the client and planner reach agreement)
 - h. A complete statement of objectives (planning step 2 is completed to the extent that the client and planner reach agreement)
5. Formulate Alternatives
 - a. A description of the alternatives available to the client
 - b. Provide client with a list of applicable permits and certifications that have to be complied with for each alternative
6. Evaluate Alternatives
 - a. A set of practical alternatives that meet NRCS Field Office Technical Guide quality criteria and are compatible with the client's objectives
 - b. An evaluation, for each alternative, displaying the effects and impacts for the client to consider and use as a basis for decision making for the conservation plan
 - c. Technical assistance notes reflecting discussions between the planner and the client
7. Make Decisions
 - a. The plan document (in accordance with NRCS National Planning Procedures Handbook) with the selected alternative(s), including potential program or implementation opportunities, and operation and maintenance
 - b. Schedule of conservation system(s) and practice(s) implementation
 - c. Documentation of Environmental Compliance (all NEPA, Cultural Resources, and other environmental laws and regulations are complied with)
 - d. Certify and report planning acres in progress reporting system.

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REFERENCES

- NRCS National Planning Procedures Handbook
- NRCS Field Office Technical Guide (eFOTG), All Sections
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook