

DATE: 07-26-04 (original e-mail message)

In an effort to meet an August 1<sup>st</sup> deadline as directed in National Bulletin 450-4-11, the following changes have been made in the Ohio e-FOTG:

-The **Job Sheets** that previously were contained in "Section IV/ C. Job Sheets" have been moved to "Section IV/ A. Conservation Practices". A Job Sheet that pertains to a specific practice standard is now filed with that standard. Example: the "Critical Area Planting- Job Sheet" is now found under "Section IV/ A. Conservation Practices/ Critical Area Planting (AC) (342)" in the menu tree.

- The items that previously were found in "Section IV/ D. Applications, Worksheets, etc." have also been moved to "Section IV/ A. Conservation Practices" and filed with the appropriate practice standards.

- Section IV sub-folders "C. Job Sheets" and "D. Applications, Worksheets, etc." are no longer in the menu tree.

On the e-FOTG splash screen, the area entitled "What's Changed Recently" shows all the items that I transferred today (reference the above explanation). **PLEASE NOTE**: None of the content of these items was changed in any way; the only change was in location.

There will be some additional changes made to the structure before August 1st. Those of us who are making these changes will keep you informed.