

STATEMENT OF WORK
Water Well (642)
Oklahoma

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables:

1. Design documentation that will demonstrate that the criteria in NRCS practice standard have been met and are compatible with other planned and applied practices
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Impacts on adjacent properties and structures
 - d. Compliance with NRCS national and state utility safety policy (National Engineering Manual (NEM) Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.00 through 503.06 and NEM Oklahoma Supplement Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities, OK503.02)
 - Oklahoma engineering worksheet *OK-ENG-45 Utilities Inventory Form* will be used to document utilities
 - e. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
 - i. Hydrogeology
 - ii. Wellhead Location and Protection
 - iii. Materials
 - iv. Environmental Considerations (e.g. water quality)
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits
3. Design Report and Inspection Plan as appropriate (NEM Part 511, Subpart B Documentation, 511.11 and Part 512, Subpart D Quality Assurance Activities, 512.30 through 512.32)
4. Operation and Maintenance Plan
5. Certifications that the design meets practice standard criteria and comply with applicable laws and regulations (NEM Subpart A, 505.3)
6. Design modifications during installation as required

INSTALLATION

Deliverables

1. Pre Installation conference with client and contractor
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation inspection (according to inspection plan as appropriate)
 - a. Actual materials used (Part 512, Subchapter D - Quality Assurance Activities, 512.33)
 - b. Inspection records
 - c. Maintaining a job diary with dates and record of inspections made, testing completed, instructions provided to the contractor, etc., to document compliance with standards and specifications. Documenting in the assistance notes in the plan is acceptable
5. Facilitate and implement required design modifications with client and original designer

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6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
7. Certification that the installation process and materials meets design and permit requirements

CHECK OUT

Deliverables

1. Supporting Documentation
 - a. Completed job diary or assistance notes documenting inspections made, testing completed, materials used, etc.
 - b. As-built drawings with changes from the original drawing clearly shown
 - c. Extent of practice units applied and location identified on a map
 - d. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits will be signed by an employee with appropriate approval authority for construction assigned on Form OK-ENG-1, OK-ENG-1 a, or by special letter. (NEM Subpart A, 505.39(c)(1)) Document on the appropriate standard drawing, worksheet, engineering field book or equivalent
3. Progress reporting

REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard - Water Well, 642.
- NRCS National Engineering Manual (NEM).
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook