

SUBJECT: ENG – Engineering Job Approval Authority

DATE: \_\_\_\_\_

TO:

\_\_\_\_\_  
(Name and Title)

\_\_\_\_\_  
(Location)

Engineering job approval authority is the quality assurance process that ensures conservation practices are properly planned and installed as specified. The practice of engineering is governed by State law. Through the Natural Resources Conservation Service (NRCS) established engineering job approval authority process, many of our employees and partners can provide quality engineering assistance by installing quality conservation practices on the ground. Many conservation engineering practices have the potential, upon failure or malfunction, to produce significant property damage. In some cases, public health and safety could be affected including loss of life. To minimize the potential for conservation practice failure, all conservation engineering practices must be approved by NRCS employees or personnel under their direct technical supervision in accordance with appropriate earned and assigned engineering job approval authority.

In accordance with Title 210, National Engineering Manual (NEM), Part 504, Subpart A, Section TN501.4 – Engineering Job Approval Authority, you are provided the authority to approve engineering jobs up to the limits as shown on TN-MGT-1 (see attached). This authority places the full responsibility on you for the adequacy of designs, plans, specifications, and installation for these practices that fall within your assigned limits or job class. Any designs or work exceeding the limitations must be reviewed and approved by an NRCS employee with the appropriate level of engineering job approval authority prior to layout or construction of the engineering practice.

Despite the level of engineering job approval authority issued, you are expected to request additional assistance or review if you encounter complexities with which you are unfamiliar. Such complexities may arise in any type of engineering job, regardless of size.

If you have any questions, please contact me at \_\_\_\_\_ or

\_\_\_\_\_. (Work Number)  
(Email Address)

\_\_\_\_\_  
Area Engineer

Attachment: TN-MGT-1

cc:

\_\_\_\_\_, State Conservation Engineer, USDA-NRCS, Nashville, TN  
\_\_\_\_\_, Area Conservationist, USDA-NRCS, \_\_\_\_\_, TN  
\_\_\_\_\_, Supervisor, USDA-NRCS, \_\_\_\_\_, TN

April 2016