

VIRGINIA NRCS RUSLE2 QUICK GUIDE

2014 RUSLE2 “Check-Out” Script (R2goF) Update for USDA Computers in Virginia

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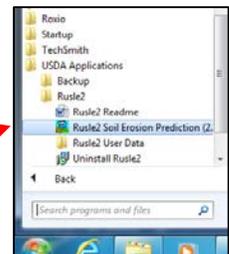
These instructions are for VIRGINIA USDA COMPUTERS ONLY. This issue is not relevant to non-USDA RUSLE2 users.

WHY IS THIS NECESSARY?

- 1. New RUSLE2 software is now located in new folders**
 - a. NRCS remotely pushed out a mandatory RUSLE2 software update to all NRCS computers nationwide starting in November 2014.
 - b. The new version of RUSLE2 and associated data are now located in renamed folders or directories.
- 2. Our customized Virginia check-out / check-in script must be directed to the new folders**
 - a. Our existing Virginia script (called “R2goF”) for checking out / checking in the shared Service Center moses database does not work properly with the new RUSLE2 folder structure.
 - b. Each Virginia NRCS RUSLE2 user must delete the old script from their desktop and replace it with a new one. This must be done by each user under their log-in. This can’t be done remotely for you.

STEP A. GET READY

- 1. Make sure you are mapped to the appropriate local Service Center F: or data drive.**
- 2. Make sure you have the new version of RUSLE – version 2.5.2.11, dated 2014.**
 - a. Go to your Start menu (lower left corner of screen) and open “All Programs.”
 - b. Under “USDA Applications,” look for “Rusle2.”
 - c. Do not open the RUSLE2 application, just verify that you have version 2.5.2.11.
 - d. If you do not have this version, submit a Remedy request to ITS to have this version installed, then follow the rest of these instructions.



STEP B. FIND & DELETE “OLD” VERSION OF CHECK-OUT SCRIPT

- 1. On your desktop, find the icon for the existing Windows 7 version of the R2goF check-out script**
 - a. Icon is named “R2goF_W7.cmd”. It looks like this:
- 2. Delete “R2goF_W7.cmd”**
 - b. Right-click on the icon and select “Delete”.
 - c. If your computer refuses and says that you need administrator privileges to do this, then you will need to submit a Remedy request to have ITS remove the script. The old script will stay on your desktop until ITS does this for you. Make a note to submit the Remedy request later, then move on to the next step below. Having two versions of the check-out script on your desktop for a while should not be a problem. Just use the new 2014 script.



STEP C. LOAD NEW 2014 CHECK-OUT SCRIPT & TRY IT OUT

1. Find the new script on your F: drive

- Navigate to F:\RUSLE2data\R2.UPDATE.DATA
- Open folder 2014_CHECKOUT_SCRIPT
- Right-click on the enclosed file “R2goF_2014.cmd” and choose “Send to...Desktop (create shortcut).” On some computers a different sequence of steps may be needed. Bottom line: Put a shortcut to this file on your desktop.

2. Verify that the checkout script works

- From your desktop, double-click on the shortcut to “R2goF_2014.cmd”. It looks like this:
- Click “ok” to any warnings – this is not malware!
- Watch black box to verify that your moses database is being checked out.
- After RUSLE2 opens, you may see an “Introduction” dialog box – if so, click “OK”. Cancel, close, or say “no” to any other dialog boxes that might pop up. Now look for the name of the active moses database in the bottom right-hand corner of your gray RUSLE2 screen – this will probably be “moses” or something similar.



3. Select your Nov 2012 Virginia moses as your active database.

- From the Database menu (top left), choose “Open Alternate”.
- Select the 2012.Nov Service Center shared moses.
- Check that name of correct database now shows in bottom right-hand corner of gray RUSLE2 screen.

4. Make the new Virginia moses your Startup database

Go back to the Database menu (top left) and select “Startup Database”. From this point forward, RUSLE2 should automatically read the new database whenever you open the software.

5. Verify that User Template selection is “VA Basic User Template 2012 Nov”

The RUSLE2 User Template controls the appearance of your screen (how simple or complex it is). The name of the active User Template is shown just to the left of the active moses database name in the bottom right-hand corner of the RUSLE2 screen (see diagram below). If it does not say “VA Basic User Template 2012 Nov,” follow these steps:

- Right-click on the active User Template name, then select “Load”.
- Choose “VA Basic User Template 2012 Nov”.



6. When you close RUSLE2, make sure database is checked in properly.

STEP D. USE RUSLE2 AS YOU DID BEFORE

- Use the new RUSLE2 software as you did before.
- Stay tuned for additional RUSLE2 data updates from Chris Lawrence.
- Contact Chris Lawrence if you have problems.