

**STATEMENT OF WORK**  
**Tree/Shrub Pruning (660)**  
**National Template**

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

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## DESIGN

### Deliverables:

1. Design documents that will demonstrate that the criteria in the NRCS practice standard have been met, and are compatible with planned and applied practices.
  - a. Practice purpose(s) as identified in the conservation plan
  - b. List of required permits to be obtained by the client
  - c. List of facilitating practices
  - d. Practice standard criteria-related inventories and analyses to develop plans and specifications, including but not limited to:
    - i. Determination of number of woody plants to be treated to achieve intended purpose(s),
    - ii. Minimum and maximum amount of live branch and foliage material to be cut, by species or species group,
    - iii. Treatment method(s) and tools,
    - iv. Timing of activity to minimize the likelihood of disease and insect outbreaks, and to reduce treatment impacts on wildlife, soils, and desirable vegetation,
    - v. Mitigation measures (e.g., slash and debris disposal) to minimize wildfire hazard and attraction of pests, to maintain soil quality, and to minimize impacts on desirable vegetation and wildlife,
    - vi. Safety considerations.
2. Written plans and specifications, including sketches and drawings, shall be provided to the client. The plans and specifications shall adequately describe the requirements for obtaining any necessary permits, and for installing the practice.
3. Operation and maintenance plan.
4. Certification that the design meets practice standard criteria and complies with applicable laws and regulations.
5. Design modifications made during installation, if any.

Note: *State-Specific Deliverables may be added as appropriate.*

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## INSTALLATION

### Deliverables

1. Pre-treatment conference with client.
2. Verification that client has obtained any required permits.
3. Marking of the area and/or plants to be treated, according to plans and specifications, and including any pertinent notes or inventory information.
4. Guidance as needed on installing the treatment, including safety considerations.
5. Facilitate and implement any needed design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations, and NRCS policies during installation.
7. Certification that the treatment process and materials meet design and permit requirements.

Note: *State-Specific Deliverables may be added as appropriate.*

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## CHECK OUT

### Deliverables

1. Records of application.
  - a. Extent of practice units applied
  - b. Mitigation measures used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.

Note: *State-Specific Deliverables may be added as appropriate.*

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**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Tree/Shrub Pruning, 660
- NRCS National Forestry Handbook (NFH), Part 636.4
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook

Note: *State-Specific references may be added as appropriate.*