

# STATEMENT OF WORK

## MULCHING (484)

### DESIGN

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#### Deliverables:

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
  - a. Practice purpose(s) are identified and compatible with the conservation plan.
  - b. List of required permits to be obtained by the client.
  - c. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.00 through 503.06).
  - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Type of material, thickness/depth, durability.
    - ii. Preparatory surface treatment including vegetation measures.
    - iii. Application technique by material type.
    - iv. Additional requirements to conserve soil moisture, moderate soil temperature, control erosion, suppress weeds, establish vegetative cover, improve soil condition and increase soil fertility.
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specifications shall be developed in accordance with the requirements of conservation practice standard 484 Mulching.
3. Documentation of needed operation and maintenance.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
5. Design modifications during installation as required.

### INSTALLATION

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#### Deliverables

1. Pre-application conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate and implement required design modifications with client and original designer.

6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations, and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

## **CHECK OUT**

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### **Deliverables**

1. Records of application.
  - a. Extent of practice units applied.
  - b. Actual kinds of surface treatments used and applied.
  - c. Location and amount of mulch actually applied (use WI Job Sheet 484).
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
3. Progress reporting.

## **REFERENCES**

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- » NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard 484 Mulching
- » National Agronomy Manual
- » NRCS National Environmental Compliance Handbook
- » NRCS Cultural Resources Handbook

# CERTIFICATE OF COMPLETION

## MULCHING (484)

### **PROGRAM PARTICIPANT INFORMATION**

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Name (print): \_\_\_\_\_

### **TECHNICAL SERVICE PROVIDER INFORMATION**

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Name (print): \_\_\_\_\_

TSP ID Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

### **TECHNICAL SERVICE PROVIDED**

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- Design
- Installation
- Checkout

I hereby certify that the technical services I provided as a Technical Service Provider for this component(s) checked above: (1) comply with all applicable Federal, State, Tribal, and Local laws and requirements, (2) meets applicable USDA NRCS conservation practice standards, specifications, and program requirements, (3) are consistent with and meet the particular conservation program goals and objectives, (4) that I have provided the above named Program Participant the Deliverables in this Statement of Work for this component, and (5) comply with all "Certification Terms" as identified in the Technical Service Provider Certification Agreement.

\_\_\_\_\_  
Technical Service Provider Signature Date

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Received By (NRCS Staff) Date