ENGINEERING PROVIDER QUALITY ASSURANCE DATA

Wisconsin Job Sheet 818A

Engineering Provider: _____ Location: _____

Reviewer: _____ Date: _____

Project: _____

Location: Township: _____ 1/4 Section: _____ Section: _____ T _____ N, R _____ ☐ W ☐ E

Program: _____ _____ _____ _____

Practice: _____ _____ _____ _____

Amounts/Units: _____ _____ _____ _____

Job Class: _____ _____ _____ _____

PLANNING

Practice selection correct?	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
Resource concern documented?	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
Job Approval (planning) correct?	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N

SITE INVESTIGATIONS / DATA COLLECTION

Field Surveys: Survey area sketch map prepared?	☐ Y	☐ N	☐ N/A
Benchmark(s) locations and descriptions noted?	☐ Y	☐ N	☐ N/A
Hard copy of electronic survey notes on file?	☐ Y	☐ N	☐ N/A
Notes are legible, clear, and easy to understand?	☐ Y	☐ N	☐ N/A
Vertical control closure checked?	☐ Y	☐ N	☐ N/A
Soils: Adequate investigations?	☐ Y	☐ N	☐ N/A
Required tests performed?	☐ Y	☐ N	☐ N/A
Other Items:			
Assistance notes:	☐ Y	☐ N	

Comments:

DESIGN

DESIGNED BY: _____ CHECKED BY: _____

According to standard(s)?	☐ Y	☐ N	_____
Documentation completed?	☐ Y	☐ N	_____
Acceptable procedure?	☐ Y	☐ N	_____
Safety issues met?	☐ Y	☐ N	_____
Quantities done?	☐ Y	☐ N	_____
Cost estimate done?	☐ Y	☐ N	_____

Comments:

CONSTRUCTION PLAN APPROVED BY: _____

Location map adequate? ☐ Y ☐ N _____
Well organized? ☐ Y ☐ N _____
Neat/accurate/complete? ☐ Y ☐ N _____
Self-explanatory? ☐ Y ☐ N _____
Job approval (design) correct? ☐ Y ☐ N _____
Landowners signature? ☐ Y ☐ N _____
Quality assurance plan? ☐ Y ☐ N _____
Signed O&M plan? ☐ Y ☐ N _____

CONSTRUCTION INSPECTED BY: _____

Layout notes adequate? ☐ Y ☐ N ☐ N/A _____
Construction check adequate? ☐ Y ☐ N _____
All required documents done? ☐ Y ☐ N _____
Materials markings, tests or certifications/data recorded? ☐ Y ☐ N _____
Comments:

AS-BUILT PRACTICES CONSTRUCTION APPROVED BY: _____

Built per construction plan? ☐ Y ☐ N _____
Changes meet plans/specs? ☐ Y ☐ N ☐ N/A _____
Changes documented/approved? ☐ Y ☐ N ☐ N/A _____
As-built drawings prepared? ☐ Y ☐ N _____
Job approval (construction) correct? ☐ Y ☐ N _____
Bound job diary on file? ☐ Y ☐ N _____
Comments:

FOLLOW-UP ACTIONS (CHECK REQUIRED ITEMS, ANY DETAILS NOTED IN COMMENTS BELOW)

- ☐ None
- ☐ Training (items listed)
- ☐ Policy adherence
- ☐ Finish (incomplete items
- ☐ Corrective actions to assure practices adhere to standards and specifications
- ☐ Other items

GENERAL COMMENTS ON THIS JOB: