

General Signup Procedure: (for new signups)

1/27/16

- Signup announced
- FSA determines participant & land eligibility
- FSA determines 3 predominant soil types with TERRA program
- FSA & customer complete CRP-1 and CRP-2 forms
- FSA notifies customers of accepted offers
- FSA provides CRP-1, CRP-2, offer scenario, & current CLU map to NRCS ASAP prior to designated deadline for CPO development
- NRCS develops conservation plan, CPO, job sheets, designs
 - Site visit is conducted at this time to determine suitability & RC justifications
 - NRCS gives all listed items to FSA for final contracting ASAP
 - NRCS needs at least 6-8 weeks to complete their portion

Procedure for re-enrolled land:

- FSA will provide file data for all contracts interested in re-enrollment
- File data to include names, contract documents, maps, etc.
- File data must be provided to NRCS immediately, no less than 6-8 weeks prior to deadline
- NRCS will conduct site visits to determine current conditions
 - Are required grass/forb/legume species existing at site?
 - Are required tree species existing and are they at required densities?
 - Are trees growing on a site not approved for trees?
 - Is practice still functioning as planned?
- NRCS will complete a status review (NRCS-LTP-13) and provide to FSA
 - This must be done in a timely manner for FSA to respond to issues