

**STATEMENT OF WORK**  
USDA, Natural Resources Conservation Service  
Wisconsin

**Road, Trail and Landing Closure (654)**

**DESIGN (911)**

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**Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices.
  - a. Compliance with NRCS national and state utility safety policy (NEM part 503-Safety, Section 503.00 through 503.22).
  - b. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Determination location(s) of road, trail and landing to be closed. Document dimensions of area to be disturbed, final land shaping guidance, timing of closure, and water management practices to maintain stability upon closure.
    - ii. Designating appropriate setbacks from wetlands, water bodies and streams and other environmentally sensitive areas.
    - iii. Mitigation measures to reduce wildfire and pest hazards, control erosion, runoff, soil compaction and soil displacement to acceptable levels.
2. Written plans and specifications including location map, sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Documentation of needed operation and maintenance.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations.
5. Documentation requirements for design modifications during practice installation.
6. Itemized engineers cost estimate.

**CERTIFICATION OF COMPLETION**

**Road, Trail and Landing Closure (654)**

Design (911)

**Program Participant Information**

Name (print): \_\_\_\_\_

Contract Number: \_\_\_\_\_ Contract Item #(s): \_\_\_\_\_

**Technical Service Provider Information**

Name (print): \_\_\_\_\_

TSP ID Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

*I hereby certify that the technical services I provided as a Technical Service Provider for this component(s) checked above: (1) comply with all applicable Federal, State, Tribal, and Local laws and requirements, (2) meet applicable USDA NRCS conservation practice standards, specifications, and program requirements, (3) are consistent with and meet the particular conservation program goals and objectives, (4) that I have provided the above named Program Participant the Deliverables in this Statement of Work for this component, and (5) comply with all "Certification Terms" as identified in the Technical Service Provider Certification Agreement.*

\_\_\_\_\_  
**Technical Service Provider Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Received By (NRCS staff)**

\_\_\_\_\_  
**Date**

**STATEMENT OF WORK**  
USDA, Natural Resources Conservation Service  
Wisconsin

**Road, Trail and Landing Closure (654)**

**INSTALLATION (912)**

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**Deliverables**

1. Documentation of pre-construction conference with client.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate, implement and document required design modifications with client, original designer, permitting and funding agencies.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

**CERTIFICATION OF COMPLETION**

**Road, Trail and Landing Closure (654)**

Installation (912)

**Program Participant Information**

Name (print): \_\_\_\_\_

Contract Number: \_\_\_\_\_ Contract Item #(s): \_\_\_\_\_

**Technical Service Provider Information**

Name (print): \_\_\_\_\_

TSP ID Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

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\_\_\_\_\_  
**Technical Service Provider Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Received By (NRCS staff)**

\_\_\_\_\_  
**Date**

**STATEMENT OF WORK**  
USDA, Natural Resources Conservation Service  
Wisconsin

**Road, Trail and Landing Closure (654)**

**CHECKOUT (913)**

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**Deliverables**

1. Records of application.
  - a. Extent of practice units applied and location identified on a map.
  - b. Actual mitigation measures used and applied.
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
3. Provide the following information to the NRCS field office servicing the relevant land unit for entry into the Performance Results System (PRS):
  - a. Technical Service Provider Name
  - b. Customer name
  - c. USDA program funding the practice (if known)
  - d. Location of work (state, county, conservation district, land tract identifier)
  - e. Land use of field where the practice was installed (cropland, etc.)
  - f. NRCS practice name and quantity of practice installed in appropriate units
4. Documentation of exit conference with client and contractor.

**CERTIFICATION OF COMPLETION**

**Road, Trail and Landing Closure (654)**

Checkout (913)

**Program Participant Information**

Name (print): \_\_\_\_\_

Contract Number: \_\_\_\_\_ Contract Item #(s): \_\_\_\_\_

**Technical Service Provider Information**

Name (print): \_\_\_\_\_

TSP ID Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

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\_\_\_\_\_  
**Technical Service Provider Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Received By (NRCS staff)**

\_\_\_\_\_  
**Date**

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Wisconsin

**Road, Trail and Landing Closure (654)**

**REFERENCES**

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- WI NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard 654, Road, Trail and Landing Closure
- National Engineering Manual, Utility Safety Policy
- NRCS National Forestry Handbook (NFH), Part 636.4
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook