

STATEMENT OF WORK
Roofs and Covers (367)
West Virginia

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables

1. Design documentation that will demonstrate the criteria in the NRCS practice standard have been met and are compatible with other planned and applied practices.
 - a. Compliance with NRCS national and state utility safety policy (NEM Part 503 Safety, Engineering Activities Affecting Utilities 503.00 through 503.06).
 - b. List of associated eFOTG conservation practices included in the project (i.e. 362 Diversion, 313 Waste Storage Facility, 634 Manure Transfer, etc.).
 - c. Practice standard criteria substantiating data, computations, and analyses to develop plans and specifications including but not limited to:
 - i. Structural, mechanical and appurtenances.
 - ii. Environmental considerations (e.g. cover failure, location, air quality).
 - iii. Safety considerations.
2. Adequate location map, plan view, profiles, cross sections, details, and specifications to ensure that the project can be properly constructed and permits secured.
 - a. The plan view of the site shall include but is not limited to the following items:
 - i. Location of practices to be installed.
 - ii. Location of associated equipment, buildings, etc., for handling of collected methane.
 - iii. Access routes.
3. Design Report and Inspection Plan as appropriate (NEM Part 511, Design Documentation, 511.11 and Part 512, Construction, 512.30 through 512.32).
 - a. The design report shall include, but is not limited to the following:
 - i. Summary of project objectives and work to be completed.
 - ii. Design documentation from item 1 listed above.
 - b. The inspection plan must describe the type and frequency of testing, items requiring inspection, the documentation required, and the qualifications of the person doing the work.
4. Operation and maintenance plan.
5. Itemized engineer's cost estimate.
6. Certification that the design meets practice standard criteria and complies with applicable laws and regulations (NEM Part 505, Non-NRCS Engineering Services, 505.03(b)(2)).
7. Signed and sealed set of plans, by a WV Professional Engineer, for roof, cover, support and foundation when not designed by NRCS.
8. Signed and dated Certification of Completion

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INSTALLATION

Deliverables

1. Pre-application conference with client.
2. Verification that client has obtained required permits and certifications.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Application guidance as needed.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with federal, state, tribal and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meet design and permit requirements.

CHECK OUT

Deliverables

1. Records of application
 - a. Extent and location of practice units applied.
 - b. Actual materials used.
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
3. Progress reporting.

REFERENCES

- WI NRCS Field Office Technical Guide (FOTG), Section IV, Conservation Practice Standard 367, Roofs and Covers
- NRCS National Engineering Handbook, Part 651, Agricultural Waste Management Field Handbook (AWMFH) and Wisconsin Supplements
- NRCS National Engineering Manual (NEM) and Wisconsin Supplements
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook

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CERTIFICATION OF COMPLETION

Roofs and Covers (367)

TSP

Program Participant Information

Name (print): _____

Contract Number: _____ Contract Item #(s): _____

Technical Service Provider Information

Name (print): _____

TSP ID Number: _____ Expiration Date: _____

PE Signed and Dated Stamp and Seal

I hereby certify that the technical services I provided as a Technical Service Provider for this component(s) checked above: (1) comply with all applicable Federal, State, Tribal, and Local laws and requirements, (2) meet applicable USDA NRCS conservation practice standards, specifications, and program requirements, (3) are consistent with and meet the particular conservation program goals and objectives, (4) that I have provided the above named Program Participant the Deliverables in this Statement of Work for this component, and (5) comply with all "Certification Terms" as identified in the Technical Service Provider Certification Agreement.

Technical Service Provider Signature

Date

Received By (NRCS staff)

Date