

## **STATEMENT OF WORK**

### **Restoration and Management of Declining Habitats (643)**

#### **West Virginia**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

### **DESIGN**

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#### **Deliverables:**

1. Design documentation that will demonstrate that the criteria in NRCS practice standard have been met and are compatible with other planned and applied practices
2. Practice purpose(s) as identified in the conservation plan
3. List of required permits to be obtained by the client
4. List of facilitating practices
5. Practice standard criteria-related inventories and analyses to develop restoration or management plans and specifications including but not limited to:
  - a. Resource inventories
  - b. Identification of wildlife targeted species and habitat requirements
  - c. Grazing plans
  - d. Drought plans
6. Operation and maintenance plan
7. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits
8. Certifications that the design meets practice standard criteria and comply with applicable laws and regulations
9. Design modifications during installation as required

**Note:** Design of practice will be in compliance with practice standard and applicable criteria for the appropriate purpose(s). Practice specification will include the information listed in the "Plans and Specifications" and "Operation and Maintenance" section of the conservation practice standard. The design will document the clients decisions using narrative and/or jobsheet.

### **INSTALLATION**

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#### **Deliverables**

1. Pre-application conference with client to review design
2. Verification that client has obtained required permits
3. Application assistance
4. Facilitate and implement required restoration and/or wildlife habitat management plan modifications with client and original designer
5. Certification that the application process meets the restoration and/or management plan and permit requirements
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application processes and materials meets design and permit requirements

**Note:** Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices.

### **CHECK OUT**

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#### **Deliverables**

1. Records of application and extent of practice units applied
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits
3. Progress reporting

**Note:** Meet with client to review practice operation and maintenance. Certify the conservation practice has been installed according to practice design and specifications using a letter of certification or appropriate NRCS form.

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**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Restoration and Management of Declining Habitats – 643
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Procedures Handbook
- NRCS National Biology Manual
- NRCS National Biology Handbook
- USFWS and NMS Endangered Species Act Consultation Handbook, Procedures for Conducting Consultations and Conferences