

**STATEMENT OF WORK**  
**Herbaceous Weed Control (315)**  
**West Virginia**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

## **DESIGN**

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### **Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client
  - c. Compliance with NRCS national and state utility safety policy (NEM part 503-Safety, Section 503.00 through 503.22)
  - d. List all required and/or facilitating practices List all required and/or facilitating practices
  - e. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Timing and sequence of treatment
    - ii. Identified species of concern
    - iii. Plan retreatment if needed
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Identify fields where practice to be applied on a farm or ranch plan map.
4. Operation and maintenance plan
5. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
6. Design modifications during installation as required

**Note:** Design of practice will be in compliance with practice standard and applicable criteria for the appropriate purpose(s). Practice specification will include the information listed in the "Plans and Specifications" and "Operation and Maintenance" section of the conservation practice standard. The design will document the clients decisions using narrative and/or jobsheet.

## **INSTALLATION**

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### **Deliverables**

1. Pre-installation conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
7. Certification that the installation process and materials meets design and permit requirements

**Note:** Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices. As-built design modifications for structural practices will be prepared in accordance with the requirements of the applicable standards the modifications fall under.

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**CHECK OUT**

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**Deliverables**

1. Records of application
  - a. Extent of practice units applied
  - b. Actual materials used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits
3. Progress reporting
4. Exit conference with client and contractor.

**Note:** Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices. As-built design modifications for structural practices will be prepared in accordance with the requirements of the applicable standards the modifications fall under.

**REFERENCES**

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- NRCS Field Office Technical Guide (FOTG), Section IV, Conservation Practice Standard Herbaceous Weed Control - 315
- NRCS National Range and Pasture Handbook
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- Plant Conservation Alliance's Alien Plant Working Group (PCA-APWG) 4598 MacArthur Blvd., NW, Washington, DC 20007 <http://www.nps.gov/plants/alien/fact.htm>
- Garlic Mustard <http://www.nps.gov/plants/alien/fact/pdf/alpe1.pdf>
- Musk Thistle <http://www.nps.gov/plants/alien/fact/pdf/canu1.pdf>
- Spotted Knapweed <http://www.nps.gov/plants/alien/fact/pdf/cest1.pdf>
- Canada thistle <http://www.nps.gov/plants/alien/fact/pdf/ciar1.pdf>
- Japanese Knotweed <http://www.nps.gov/plants/alien/fact/pdf/faja1.pdf>
- Purple Loosestrife <http://www.nps.gov/plants/alien/fact/pdf/lysa1.pdf>
- Japanese Stiltgrass <http://www.nps.gov/plants/alien/fact/pdf/mivi1.pdf>
- Mile-a-minute <http://www.nps.gov/plants/alien/fact/pdf/pepe1.pdf>
- Kudzu <http://www.nps.gov/plants/alien/fact/pdf/pumo1.pdf>
- Tall Fescue <http://www.nps.gov/plants/alien/fact/pdf/scph1.pdf>