

STATEMENT OF WORK Forage and Biomass Planting (512) West Virginia

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables:

1. Design documents that demonstrate criteria in practice standard have been met and are compatible with planned and applied practices
 - a. Practice purpose(s) as identified in the conservation plan.
 - b. List of required permits to be obtained by the client
 - c. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
 - i. Required seedbed condition and preparation methods
 - ii. Soil and seed amendments needed
 - iii. Variety or origin and amount of each species to be planted
 - iv. Planting dates and depths and description of planting equipment
 - v. Instructions as needed for placing different seed types (i.e. fluffy, large, small, slick and dense) in suitable drill boxes
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
5. Design modifications during installation as required
6. **Note:** Design of practice will be in compliance with practice standard and applicable criteria for the appropriate purpose(s). Practice specification will include the information listed in the "Plans and Specifications" and "Operation and Maintenance" section of the conservation practice standard. The design will document the clients decisions using narrative and/or jobsheet.

INSTALLATION

Deliverables

1. Pre-application conference with client and contractor
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Identify fields where practice to be applied on a farm or ranch plan map.
5. Application inspection
 - a. Actual materials used
 - b. Inspection records
6. Facilitate and implement required design modifications with client and original designer
7. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
8. Certification that the application process and materials meets design and permit requirements

Note: Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices. As-built design modifications for structural practices will be prepared in accordance with the requirements of the applicable standards the modifications fall under.

CHECK OUT

Deliverables

1. Records of application
 - a. Extent of practice units applied

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- b. Final quantities and quality of materials used
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits
 3. Exit conference with client and contractor.
 4. Progress reporting

Note: Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices. As-built design modifications for structural practices will be prepared in accordance with the requirements of the applicable standards the modifications fall under.

REFERENCES

- Field Office Technical Guide (FOTG), Section IV, Conservation Practice Standard – Forage and biomass Planting – 512
- NRCS National Range and Pasture Handbook
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- Frost And Walk-In Clover Seedings – WVU Ed Rayburn
- Warm Season Grass Establishment And Management - <http://cropsoil.psu.edu/extension/facts/agfact29.pdf>
- Agronomy Facts 11 - *Inoculation of Forage and Grain Legumes* Department of Crop and Soil Sciences - Cooperative Extension