

TECHNICAL GUIDE
SECTION II
Wetland Determination and/or Delineation Tools

INTRODUCTION

Field offices use a variety of tools and sources of information when making wetland determinations and/or delineations in support of the applicable wetland labels attached to a site based on the condition of the site as of December 23, 1985. The wetland legacy tools used in the wetland determination and/or delineation are located in various places at the field office. Table 1 - Wetland Legacy Tools and their Locations in the Field Office lists the wetland legacy tools as well as where most of the tools are located.

Field offices will complete the table showing the location of all the applicable tools in their respective field office where a location has not been identified in Table 1. This completed table is to be filed in the correspondence file code 180-5-11 under a tab called "Wetland Legacy Tools" for future reference. Note specifically where each tool is located within the field office. If a tool is not available and is not used, such as, for example, Drainage District Maps, indicate "Not used". Websites and probable locations of the wetland legacy tools are given in the attachment. Note especially those highlighted items. Revise as needed.

All documentation related to wetland determination and/or delineation will be kept in the appropriate producer case file. It will stay with the land regardless of changes in ownership. If the land is split into multiple ownerships, make sure that all wetland determination/delineation documentation is copied and filed in all applicable case files for future reference.

Wetland determination/delineations and all supporting documentation, regardless of age, are not to be discarded.

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TABLE 1. Wetland Legacy Tools and their Locations in the Field Office

WETLAND LEGACY TOOLS	LOCATION IN FIELD OFFICE
U.S.G.S. topographic maps depicting the site and the watershed	1. “Topographic Images” in f:geodata; 2.
U.S. Fish and Wildlife Service National Wetland Inventory maps	1. http://www.fws.gov/nwi/ 2.
State wetland inventory maps or local wetland inventory maps if they exist	1.
Site-specific maps, including county location maps and conservation plan maps, etc., (i.e., the photo base used to delineate the wetland area)	1. Producer case file 2. Customer Service Toolkit
Site-specific GPS data points/layers	1. Customer Service Toolkit
Site-specific Wetland Documentation Records for remote sensing, hydrology, soils, vegetation, and general site information	1. Producer case file
NRCS soil survey maps, including published soil surveys and/or site specific soil mapping where hydric soils or soils with hydric inclusions on the site have been previously identified. (Current soil survey maps are found in the eFOTG Section II – Soils Information)	1. Producer case file 2. Customer Service Toolkit
Aerial photographs, including Black and White NHAP and Color IR photography	1. Customer Service Toolkit 2. “Ortho Imagery” in f:geodata 3.
FSA compliance slides of the site	1. Local FSA office
Climatological data to ensure that the wetland signatures were reflective of long term hydrological conditions	1. Producer case file 2. Wetlands State Climate Data Retrieval
Approved mapping conventions	1. Wyoming State Resource Conservationist Correspondence File Code – 180-5-11
Hydric soils list and addendum (Current County Hydric soils lists are found in the eFOTG Section II – Soils Information)	1. Producer case file
“As Built” designs of prior drainage installation and/or allowable maintenance, if available	1. Producer case file (determinations/delineations and all supporting documentation, regardless of age, are not to be discarded)
All mitigation, restoration, creation and/or minimal effect evaluations, plans, and designs	1. Producer case file (determinations/delineations and all supporting documentation, regardless of age, are not to be discarded)
All wetland and/or floodplain easements that specify specific wetland areas, the basis under which the easement, restoration, creation, mitigation or minimal effect was completed, and the dates of acquisition and implementation of the easement, restoration, creation, mitigation or minimal effect functional evaluation	1. Producer case file (determinations/delineations and all supporting documentation, regardless of age, are not to be discarded)
Drainage district maps if they exist	1.
Floodplain maps	1. Producer case file 2. FEMA Floodplain Map Center